

4th Annual Tax Planning and Growth Forum

Hosted by: Bassett & Associates, P.A.

November 2nd, 2010

CST Classrooms, One Copley Parkway, Morrisville, NC 27560

10am – 12noon - QuickBooks Tricks & Tips – Intermediate & Advanced The Bassett & Associates Team

- Customizing QuickBooks to Manage Your Business By the Numbers
- Creating a Dashboard for your business
- Tracking Revenue and Profitability
- Customizing your chart of accounts for your industry
- Budgeting and Cash Flow Projections
- Using the Business Planner Tool
- The Top 10 Management Reports
- The Top 12 Time Saving Features
- Tweaking QuickBooks So That it Works for You
- Setting up Items, Customers and Vendors. Paying Bills and Printing Checks
- Reconciling Bank Accounts, Entering Credit Card Charges, Recording Owner's Draws, Using Memorized Transactions, Creating Basic Reports and more!
- QuickBooks Security Issues
- QuickBooks IRS Audit Issues
- Job Costing, Class Tracking, Subcontractors, Sales Tax, Online Banking, Creating Budgets, Creating Cash Flow Forecasts, Creating Customized Reports and more!
- Handouts and sample reports will be provided

1pm to 3pm – Tax Update and Strategies

The Bassett & Associates Team

- The Health Care Bill and how it affects your business
- The New Rules Covering 1099s
- The 2010 Jobs Bill
- The 2010 Small Business Bill (Just signed into law!!!!)
- Tax Proposals for 2011
- New Owner's compensation issues (especially S-Corporations!!!)
- How to treat labor, vehicles and business expenses under the new tax laws
- Advanced tax strategies for 2010 and 2011
- The Hottest Audit Issues of 2010

4th Annual Tax Planning and Growth Forum

Hosted by: **Bassett & Associates, P.A.**

November 2nd, 2010

CST Classrooms, One Copley Parkway, Morrisville, NC 27560

Registrant Information:

Name (Please Print)

Daytime Phone Number

Street Address

Email (will not be shared)

City, State, ZIP

Company Name

___ QuickBooks Tips & Tricks	(10:00am – 12:00noon)	\$ 85.00
		Early Bird Discount* \$ 75.00
___ 2010 Tax Update	(1:00pm – 3:00pm)	\$ 85.00
		Early Bird Discount* \$ 75.00
___ Both Sessions	(10:00am – 3:00pm)	\$160.00
		Early Bird Discount* \$140.00

*** Early Bird Discount available if we receive your registration by October 15th.**

Payment Information:

TOTAL FEES _____

Check Enclosed Visa Master Card AmEx

Credit Card Number

Exp. Date

Security Code

Name as it appears on the card [please print]

Title

Signature

Date

I authorize BASSETT & ASSOCIATES, P.A. to charge the amount above.

FAX FORM TO (919) 232-2554 or mail to:

Bassett & Associates, P.A.
3701 Lake Boone Trail, Suite 201
Raleigh, NC 27607